

**EVENT TECHNOLOGY DEPARTMENT
EXHIBIT ORDER FORM**

Telephone: 770-698-6438

Email To: Lorenzo.murray@marriott.com

Note: Direct Billing is **NOT** available.

Convention Name: _____ Date: _____

Exhibitor: _____ Booth: _____

On-Site Contact: _____ Title: _____

Billing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Ext: _____ Fax: _____ Email: _____

Delivery Date/Time: _____ Pickup Date/Time: _____

<u>Quantity</u>	<u>Equipment</u>	<u>Daily Price</u>	<u>#Days</u>	<u>Total</u>
_____	46" Plasma Monitor	\$465.00	_____	_____
_____	Additional Power drop	\$ 25.00	_____	_____
_____	Hard Wired Internet	\$250.00	_____	_____
_____	Wireless Internet Codes	\$ 85.00	_____	_____
_____	LCD Projector	\$425.00	_____	_____
_____	8' Tripod Screen	\$ 90.00	_____	_____
_____	Easel	\$ 10.00	_____	_____

*Marriott ATLPC – PSAV Department has a complete inventory
Of A/V and Office Equipment available for rental, including
Computers, Laser Printers and Fax Machines.
Please call for individual needs and pricing.*

Equipment Total: _____
25% Service Charge: _____
Sub Total: _____
8% Sales Tax: _____
TOTAL: _____

Billing Information:

Master Account Number: _____

Hotel Room Number: _____

Hotel Room Number: _____

Check Number: _____

Cardholder Name: _____

Card Number: _____

Expiration Date: _____

Billing address (if different than above):

Terms: Exhibitor agrees to be at assigned booth at designated delivery time listed. Equipment will not be delivered unless a representative signs for the equipment. Exhibitor will be responsible for any lost or damaged equipment.

Name printed: _____

Date: _____

Signature: _____